

Annual Training Plan 2079-80

S.NO	Month	In house Training	Out house Training	Target Group
1	August	KYC Form		All Staffs
2	September	Beginners Training (Orientation)		New Joinees
3			Institutional and Interpersonal Skills Development	Inside Valley Employees
	October	Dashain & Tihar 2079		
4		Customer Relationship Management Training		All Marketing Staffs
5	November		Institutional and Interpersonal Skills Development	Inside Valley Employees
6	December	Health Insurance		All Marketing Staffs
7		Agriculture Insurance		Underwriting Staff of Head Office
8		IT Rules & Regulation		Head Office
9		AML & Compliance		Head Office
10	January	Agriculture Insurance		Underwriting Staff of Head Office
11		Aviation Insurance		Underwriting Staff of Head Office
12		Reinsurance		Underwriting Staff of Head Office
13		AML & Complaiance		Inside Valley Branch
14			Institutional and Interpersonal Skills Development	Outside Valley Employees
15	March		Institutional and Interpersonal Skills Development	Outside Valley Employees
16		AML & Complaiance		Outside Valley Branch
17	April		KPI (Key Performance Indicator Training)	HR Employees
18		Beginners Training (Orientation)		New Joinees
19	May		Institutional and Interpersonal Skills Development	Outside Valley Employees
20		AML & Complaiance		Outside Valley Branch
21			Cyber Security	Inside Valley
22	June		Institutional and Interpersonal Skills Development	Outside Valley Employees
23		AML & Compliance		Outside Valley Branch